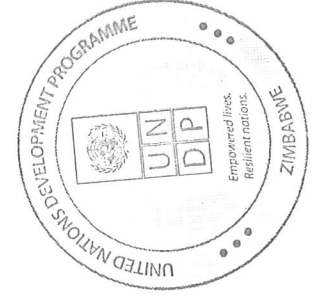


Annex 1c Risk Log



	Category	(P)Probability/ Impact (I)	Mitigatory Countermeasures	Responsibility
<i>Political polarisation</i>	<i>Political</i>	P = medium I = Misconception and diversion of project goals	<i>In the implementation of the action and other projects, the team will ensure that the project is neutral on political issues. The action adopts a consensus building, approach</i>	UNDP/ PoZ
<i>Political party whipping system.</i>	<i>Political</i>	P = medium I = Reluctance of MPs to go against political party dictates	<i>Find mechanism of invoking constitutional provisions on role of Parliament to uphold constitutionalism and protect its integrity Lobbying across political party lines through Chief Whips.</i>	UNDP/PoZ
<i>Inadequate funding</i>	<i>Political Operational</i>	P = low I = Inability to fully implement the project activities	<i>Packaging information in a way which clearly highlights the impact of the project. Develop the business case for investment in Parliament to attract donor support Lobby fiscus to increase resource allocation to Parliament</i>	UNDP/ PoZ
<i>Delays in tabling of Bills</i>	<i>Programmatic Political Operational</i>	P = medium I = Project results may be compromised if implementers do not have a shared vision	<i>More intense and structured consultations between Parliament and the Executive through the leader of government business.</i>	UNDP/PoZ

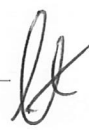


Annex 1c Risk Log

<i>Limited skills in ICTs</i>	<i>Operational / Programmatic</i>	<p>P= low</p> <p>I= May compromise the quality of results expected</p>	<i>Provide training in ICTs</i>	UNDP/ PoZ
<i>Economic risk</i>	<i>Economic Financial</i>	<p>P= High</p> <p>I= Budget over run and other Budgetary implications</p>	<p><i>Continuous alignment/review of budget and budget activities to present economic status.</i></p> <p><i>Maintenance of budget in hard currency</i></p>	UNDP/ PoZ
<i>Partial integration of the Parliament Coordination Unit into the Structures of Parliament</i>	<i>Organisational</i>	<p>P=Medium</p> <p>I= Dependency on donor funding and the institution not being able to fully integrate into Parliament resulting in issues such as ownership and sustainability of the project outcomes.</p>	<p><i>Continued engagement by Parliament with Treasury on availing of budget for PCU</i></p>	Parliament senior management



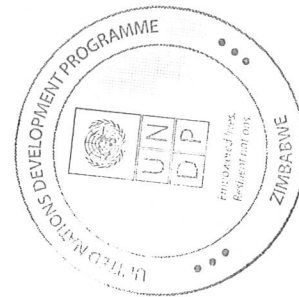
<p>Intended Outcome as stated in the UNDAF/Country Programme Results and Resource Framework: <i>Increased citizen participation in democratic processes in line with the provisions of the Constitution and relevant international norms and standards:</i></p> <p><i>Key public sector institutions mobilise, manage and account for resources effectively for quality service delivery</i></p> <p><i>Key institutions strengthened to formulate, review, implement, and monitor laws and policies to ensure gender equality and women's rights.</i></p> <p><i>SDG5: Achieve gender equality and empower all women and girls</i></p> <p><i>SDG16: Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels</i></p>	<p>Outcome indicators as stated in the Country Programme Results and Resources Framework, including baseline and targets:</p> <p><i>Indicator 2.4: Level of citizen engagement (M/F) with key democratic Institutions (rural/ urban), from 1-10</i></p> <p>Baseline: Not available</p> <p>Target: 5</p>	<p>Applicable Outcomes from the UNDP Strategic Plan: <i>SP Outcome 1-Advance poverty reduction in all its forms and dimensions SP Outcome 2-Accelerate structural transformation for sustainable development</i></p> <p>Applicable Output(s) from the UNDP Strategic Plan:</p> <p>Output 1.6.1: <i>Country led measures accelerated to advance gender equality and women's empowerment.</i></p> <p>Output 2.2.2: <i>Constitution making electoral and parliamentary processes and institutions strengthened to expand access to justice and combat discrimination, with a focus on women and other marginalised groups.</i></p>	<div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p>Project title and Atlas Project Number: <i>New Parliament Support Programme</i></p>
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Parliamentary Support Programme –Zimbabwe FED/2015/406-640

Annex 1a Results and Resources Framework

EXPECTED OUTCOMES	OUTCOME INDICATORS	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)						DATA COLLECTION METHODS & RISKS	
			Value	Year	Year 1	Year 2	Year 3	End of Project	Year ...	FINAL		
Outcome 1: Improved good governance and economic development through timely passing of good laws.	1.1 % of recommendations for Bill Amendments from Committees incorporated into law by the executive	The Journal of the House,	20%	2018	30%	40%	50%	50%				
	1.2 Number of laws passed with a positive effect in the sectors covered by the 6 committees		5	2018	6	7	8	8	8 Bills passed			
	1.3 % of recommendations on the Constitutionality of Bills by PLC adopted by the Executive		90%	2018	95%	97%	100%	100%				
ISP Key Result Area 2: Timely passing of Laws that are consistent with the Constitution		PLC Reports										



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Parliamentary Support Programme –Zimbabwe FED/2011/406-640
 Annex 1a Results and Resources Framework

<p>Outcome 2: Strengthened Parliamentary oversight in protecting rights of citizens and fostering responsive and accountable governance.</p> <p>ISP Key Result Area 1: Effective Oversight on all Institutions and Agencies of the State and government at every level</p>	<p>2.1. % of oversight recommendations with an effect of advancing human rights acted upon by the Executive</p>	<p>The Journal of the House, Parliamentary Liaison Officers; & OAG Reports</p>	35%	2018	40%	45%	50%	55%		
	<p>2.2. % of MPs trained (disaggregated by gender) applying knowledge (Human Rights and Service delivery) in Parliamentary business</p>	<p>0%</p>	2018	30%	40%	50%				



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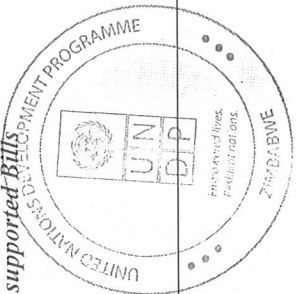
Parliamentary Support Programme –Zimbabwe FED/2019/406-640
Annex 1a Results and Resources Framework

Expected Outputs	Output Indicators	Data Source	BASELINE		TARGETS (by frequency of data collection)					DATA COLLECTION METHODS & RISKS
			Value	Year	Year 1	Year 2	Year 3	Year 4	Year ...	
Outcome 3: Strengthened Administration of Parliament in Results Based Project Management – ISP Key Result Areas 6: Effective administration of Parliament.	3.1. Compliance with Project Management requirements: a) Timely results based Reporting b) Communication of results c) Audits d) Project Board meetings e) Steering Committee meetings 3.2. Project Burn rate	Minutes Reports	95%	2018	97%	98%	99%	100%		
	3.3 % of PSP contribution to targeted ISP Key Result Areas.	PSP MTR report	60%	2018	70%	75%	80%	80%		
	3.2 Integration of PCU into Parliament administration	PoZ review SROC Resolutions	No Integration		2019	30%	40%	50%	100%	



Parliamentary Support Programme – Zimbabwe FED/2017/406-640
Annex 1a Results and Resources Framework

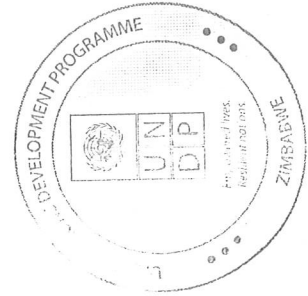
Output	Indicator	2018	2022
Output 1.1: Selected Portfolio Committees to capacitated and analyse Bills and timely table quality reports	1.1.1 % of trained MPs debating on sector specific legislative issues.	0	50%
	1.1.2 % of Committee Reports on supported Bills tabled in the House	90%	100%
	1.1.3 % of Positive feedback in relation to usefulness training sessions by trained MPs and Staff	0%	80%
Output 1.2: Diversified Citizenry input in legislative making processes.	1.2.1. Number of people accessing Parliamentary Information (disaggregated by type of information Bills, Hansards & Legislative process document)	8000 people monthly	13000 monthly
	1.2.2. Number of people attending public engagement platforms (disaggregated by public hearings, Parliament Open Day exhibitions, & Speakers Outreaches) for Bills. (disaggregated by gender, disability, age, ethnic groups)	3000 people (40% being female)	6000 people (50% being female)
	1.2.3. % of the public recommendations from public hearings incorporated into Committee reports on supported Bills	50% of public input in cooperated	75% incorporated



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Parliamentary Support Programme –Zimbabwe FED/2017/406-640
Annex 1a Results and Resources Framework

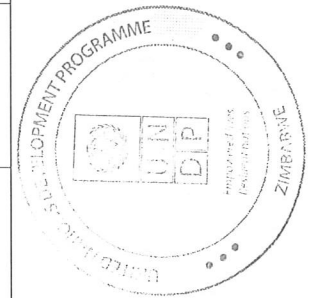
Output 1.3 <i>The Executive and Parliament collaborate in passing of Bills</i>	1.3.1. % of People trained in Parliamentary business (disaggregated by Ministers, MPs Parliamentary Liaison Officers and Permanent Secretaries)	Attendance Registers	0	2018	75%	85%	90%	<u>2022</u> 90%		
	1.3.2. % of Bills outlined in the legislative agenda brought to Parliament	The Journal of the House	43%	2019	45%	50%	55%	55% per year		
	1.3.2 Number of days taken for a Bill to pass through the First, Second and Third Reading Stage of a Bill		60 days	2018	55 days	50 days	44 days	40 days		
Output 2.1 <i>Selected Portfolio Committees enabled scrutinizing service delivery and resource management</i>	2.1.1. Number of Committee reports tabled on service delivery & public resource management	Committee minutes Hansard		<u>2018</u> 0	2	3	4	<u>2022</u> 4 per year		
	2.1.2 % of Ministries submitting Quarterly statutory reports to the selected 6 Portfolio Committees	PBO Reports Statutory report tracker		23%	50%	55%	65%	65%		
	2.1.3 Increased % of MPs who are more confident in conducting their Oversight work	Beneficiary Assessment Reports		Nil	25%	30%	55%	55%		



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Parliamentary Support Programme – Zimbabwe FED/2017/406-640
Annex 1a Results and Resources Framework

Output 2.2: Parliamentary support services by Researchers; Committee Clerks and Parliamentary enhanced	2.2.1. Number of reports accepted by Head of departments:	9	2018	12 per semi year	15 Semi year	20 Semi year	20 research paper		
	a) Number of Research and Analysis papers produced (disaggregated by Department)								
	b) % of Committee Reports and Minutes produced on time								
	2.2.2. % of Trained Parliamentary Staff who are confident	Nil	2018	30%	35%	45%	55% who are confident		
Output 2.3 ZWPC enabled in lobbying and advocacy in gender mainstreaming of Parliamentary and National processes.	2.3.1 % of female MPs conducting interviews with the Media	25%	2018	30%	50%	55%	2022 55% of the Women's Caucus		
	2.3.2 A position on 50/50 representation in place								
	2.3.3 Number of processes lobbied and advocated for to gender mainstream (disaggregated by, Parliamentary Processes, & National Processes)	Nil	2018	5 processes	10 processes	15 processes	15 processes per year		



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Parliamentary Support Programme – Zimbabwe FED/2017/406-640
Annex 1a Results and Resources Framework

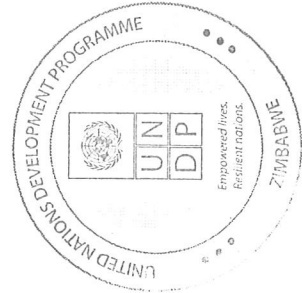
Output 3.1: Enhanced results documentation, knowledge management and project visibility	3.1.1 % of positive feedback by Partners on project results	Project Board and Partners Coordination Meetings	Nil	2018	45%	50%	60%	70%		
			4 knowledge material products produced in 2018	2019	4	4	4	4	4 Knowledge documents produced per year (4 quarters).	
	3.1.2. Number of knowledge material produced and disseminated	Source documents	Nil		750 people per month	1000 people per month	1500 people per month	1500 people per month		
	3.1.3 Number of people accessing the PSP developed innovative platforms (disaggregated by PSP website and Knowledge Platform)	PSP website and knowledge portal report	Nil							



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Parliamentary Support Programme –Zimbabwe FED/2015/406-640
 Annex 1a Results and Resources Framework

Output 3.2 Project implementation and coordination improved	3.2.1. Annual project audit conducted	Project Audit report	2018 Yearly audits done	Yearly audits done	Yearly audits done	2022 Yearly audits done		
	3.2.2. Number progress reports produced	Progress reports	4 Quarterly report and 1 annual report produced yearly	4 Quarterly and 1 Annual reports	4 Quarterly and 1 Annual reports	4 Quarterly report and 1 annual report produced yearly		
	3.2.3. Number of Project board meetings conducted	Project board minutes	3 project board meetings	4 project board meetings	4 project board meetings	4 project board meetings		



Parliamentary Support Programme –Zimbabwe FED/2019/406-640
Annex 1b Activity Justification Matrix

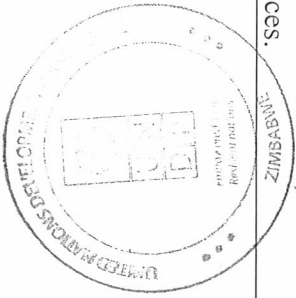

Outputs	Activities	USD\$	Justification
<p>Output 1.1: Selected 6 Portfolio Committees capacitated to analyse Bills and timely table quality reports</p>	<p>1.1.1. Conduct 6 by 1 day capacity building Seminars on legislative analysis for the Portfolio Committee on Justice Legal and Parliamentary Affairs, Portfolio Committee on Defence, Home Affairs and Security Services, Portfolio Committee Local Government, Public Works and National Housing, 6. Public Services, Labour and Social Welfare, Portfolio Committee on Women affairs and SMEs, Portfolio Committee on Lands, Agriculture, Water, Climate and Rural Resettlement of 40 participants each.</p>	<p>8,400.00</p>	<ul style="list-style-type: none"> The seminars will be the first line activities to enhance and strengthen the knowledge of Parliamentarians from the selected 6 Portfolio Committees on key legislative issues they need to consider when analysing Bills. The knowledge gained will help them to contribute meaningfully.
	<p>1.1.2 Conduct a 3 day workshop on Legislative Analysis and Parliament Legislative Agenda for 40 Committee Chairpersons and Technical Staff</p>	<p>24,000.00</p>	<ul style="list-style-type: none"> The workshop will provide legislative analysis skills to Chairpersons of Committees as they are responsible for facilitating the legislative agenda under their respective Portfolio Committees. This training is expected to lead to enhanced lobbying and advocacy in the timeliness of processing of Bills at the Committee stage.
	<p>1.1.3 Develop a simplified Constitutionally Compliant/ good law check list and legislative analysis kit for Parliamentarians</p>	<p>3,500.00</p>	<ul style="list-style-type: none"> As a follow up initiative to assist Parliamentarians in fine tuning their skills in legislative analysis. The Good law check list and legislative analysis tool kit will assist Law makers in conducting individual analysis on Bills for improved debates in the House and Committees stages
	<p>1.1.4. Engage the Law Society of Zimbabwe (LSZ) to assist in the unpacking of Bills referred to the 6 selected Committees</p>	<p>8,400.00</p>	<ul style="list-style-type: none"> Due to specific technical aspects in Bills, there will be needed to have legal experts to unpack Bill contents to the 6 selected Committees. The unpacking of the Bill will also sensitize MPs on best practices from other jurisdictions. This unpacking will also assist Parliamentarians in understanding the Bill for them to articulate to the public what the Bill entails.

Outputs Activities

USD\$

Justification

Parliamentary Support Programme –Zimbabwe FED/2019/406-640

<p>1.1.5 Engage 5 Consultants to assist PLC in scrutinising complex Bills as and when necessary for compliance with Constitutional, International Law and Best Practices.</p> 	<p>11,500.00</p>	<ul style="list-style-type: none"> Given that law making is a technical field, it is crucial that the PLC which comprises of lawyers be supported to understand all legal issues in Bills that will be brought before them as they may cover complicated issues such economics, cyber security gender and others. As such technical assistance is required to assist the PLC to understand some of the technical issues in Bills The Standing Rules and Orders mandates the PLC to check the Constitutionality of Bills. In this case, the PLC need to be acquainted with best practices and procedures for them to fully conduct their procedures. The training will be facilitated by Eastern Southern Africa Management Institute (ESAMI) in Arusha Tanzania and will be building from the previous PSP. The action will facilitate training of the remaining 2 Legal Officers and 5 new members of Parliamentary Legal Committee in advanced legislative analysis and drafting and International best practices on Parliamentary Processes and Procedures
<p>1.1.6 Conduct an 8-day training programme on Legislative Drafting, Analysis and Parliamentary Processes for 5 PLC Members and 2 Legal Officer (<i>ESAMI Training course, Arusha Tanzania</i>)</p>	<p>18,228.00</p> 	<ul style="list-style-type: none"> Parliament is charged with enacting and aligning of laws that govern Zimbabwe. However, there has been a loophole with regards to following up on the impact, efficiency and effectiveness of passed laws in achieving their purpose. A post legislative analysis will aid in identifying gaps and areas of improvement on how laws can promote good governance and economic development to promote the welfare of people. This is part of contemporary developments in law making in which Parliament is proactive.
<p>1.1.7 Conduct Post Legislative analysis between the PLC and Law Development Commission on selected Key Governance Laws</p>	<p>31,000.00</p>	<ul style="list-style-type: none"> Due to the importance of findings that will be obtained from the post legislative analysis. There will be need to document the post legislative analysis report for sharing with relevant Committees and other stakeholders
<p>1.1.8 Produce, table before Parliament and print a PLC Post Legislative Analysis report on Key pieces of legislation</p>	<p>12,000.00</p>	



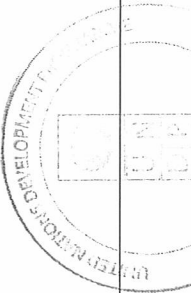

Outputs	Activities	USD\$	Justification
Parliamentary Support Programme –Zimbabwe FED/2019/406-640			
	1.1.9 Hold annual review meetings for 6 Committee on their legislative workplans to measure progress, gap identification and planning for Parliamentary Sessions	8,400.00	<ul style="list-style-type: none"> There is need to enhance collaboration between Parliament and Executive, this will promote the Executive to bring Bills that enhance the good governance and economic development to promote the welfare of people
Output 1.2: Diversified Citizenry input in legislative making processes.	1.2.1 Conduct 12 radio programmes (Using National & Community radio Stations incorporating vernacular languages) to inform the public on key Bills	6,000.00	<ul style="list-style-type: none"> The radio programmes will aide in raising awareness and interest to the public on Parliamentary business and key Bills so as part of strengthening the citizenship engagement process. The radio-stations that will be used will include multi-lingual radio stations and community radio stations The programmes will be a platform to also assist citizens to get clarification on the purpose of law
	1.2.2 Conduct 5 public hearings Consultation meetings (average 15 meetings per Bill) for the 5 selected Committees (<i>Public hearings will also be conducted in remote and hard to reach areas.</i>)	166,250.00	<ul style="list-style-type: none"> The activity will be conducted in line with Section 141 of the Constitution of Zimbabwe which compels Parliament to facilitate involvement of the public in legislative processes and ensure interested parties are consulted in Bills being considered. The consultations will include remote and hard to reach areas where there is no media reach
	1.2.3 Collaborate with a CSO to produce YouTube video broadcast programmes informing the public on key Bills	2,016.00	<ul style="list-style-type: none"> The YouTube video broadcast programmes will be aide in raising awareness and interest to the public on Parliamentary business and key Bills so as part of strengthening the citizenship engagement especially the youth and internet knowledgeable citizens
	1.2.4 Convene 6 stakeholder dialogue platforms on key Bills;	10,500.00	<ul style="list-style-type: none"> The objective of the workshop is to have the PLC, Attorney General's Office and Law experts to provide points of clarifications on technical Bills and this will be done to ensure that the Parliamentarians appreciates the purpose of the Bills from a drafter's perspective.
	1.2.5 Conduct 6 live phone in public hearing programmes for the 6 selected Committees	12,000.00	<ul style="list-style-type: none"> The activity will be conducted in line with Section 141 of the Constitution of Zimbabwe which compels Parliament

Outputs Activities

USDS

Justification

Parliamentary Support Programme – Zimbabwe FED/2019/406-640

			<ul style="list-style-type: none"> to facilitate public involvement in legislative processes and ensure interested parties are consulted in Bills being considered. The radio phone in public hearings will only gather the views of the public through community radio stations and multilingual stations and will not be open for debates and discussions
<p>1.2.6 Conduct 6 Speaker's outreach programmes to inform the public on the legislative process. <i>(Speakers Outreaches will also be conducted in remote and Hard to reach areas and Tertiary Institutions)</i></p>		<p>27,360.00</p>	 <ul style="list-style-type: none"> The objective of the activity is for the Speaker to meet the electorate in constituencies and share governance issues related to business of Parliament as prescribed by the Constitution, paying attention to current issues the electorate will be looking forward to Parliament to address. This is expected to promote participation of the citizenry in Parliament business. This is also a follow up on feedback and expectations from the public. There have been complains by members of the public that Bills are inaccessible prior to conducting public hearings and that Bills are too technical for them to be able to meaning fully contribute. The Law Society of Zimbabwe will be engaged to assist Parliament to develop and produce 6 simplified Bills which will be disseminated to members of the public prior to public consultations. The difference with 1.2.4 is that it is targeted at the Public and the 6 selected Committees
<p>1.2.7. Engage Law Society of Zimbabwe (LSZ) to simplify 6 gazetted Bills for use by the Public during Public Hearings.</p>		<p>15,000.00</p>	
<p>1.2.8. Translate 6 simplified Bills into vernacular and audio podcasts</p>		<p>15,000.00</p>	<ul style="list-style-type: none"> Translation of the simplified Bills will be done where possible to vernacular languages and audio podcast for ease of understanding to citizens
<p>1.2.9 Print and disseminate simplified Bills</p>		<p>15,000.00</p>	<ul style="list-style-type: none"> The printing and dissemination of the simplified Bills for members of public to have access to Bills to foster meaningful participation of the public. The bills will be disseminated through multiple approached such as utilizing decentralized government structures such as



Outputs	Activities	USD\$	Justification
Parliamentary Support Programme –Zimbabwe FED/2019/406-640			
			Local Authorities offices, CSOs, CBOs, FBOs, schools, tertiary institutions and any other identified public entities. This will argument other approaches such as social media. emails and bulk SMS.
	1.2.10 Document and disseminate the simplified Legislative process for the benefit of the public.	10,000.00	<ul style="list-style-type: none"> The procedures of Parliament tend to be technical and specialized to members of the public. As such are challenges in understanding Legislative procedures. A document will be produced and disseminated to help demystify Parliamentary Legislative processes.
	1.2.11 Hold 2 Annual Parliament Open Day Sessions (one per year)	30,000.00	<ul style="list-style-type: none"> The Parliament will help in enhancing citizen participation in Parliament business and improve the Project and Development Partner visibility on the work that is being done in aiding Parliament to improve its Constitutional mandate. Some of the interventions will include display of the work of Parliament its cooperating partners, UNDP EU and Government of Sweden as well as the UN.
Output 1.3 The Executive and Parliament collaborate in passing of Bills	1.3.1 Conduct a 3-day training for 35 Parliamentary Liaison Officers on Parliamentary business	21,000.00	<ul style="list-style-type: none"> Parliamentary Liaison Officers Ministry Senior Officers responsible for interfacing with Parliament on legislative making and oversight issues. They are usually the Ministry Legal or Policy Officers responsible for the formulation of Principles of draft Bills, which will be submitted to Cabinet for approval, and they are aware of the status of draft Bills from the responsible Ministries.
	1.3.2 Hold 3 Annual Inter-Ministerial Taskforce meetings with the Legislature	10,500.00	This is part of implementing lessons learnt from the previous PSP is well documented in the MTR and PSP Evaluation Reports.
	1.3.3 Hold quarterly strategy review meetings between the Administration of Parliament and the Ministry of Justice, Legal and Parliamentary Affairs on the legislative agenda.	8,400.00	The activities will be conducted to try and address the challenges of slow submission of Bills that was observed in the 8th Parliament and will aide in ensuring that the Legislative agenda as outlined in the Presidential speech
	1.3.4 Conduct 1 breakfast meetings for 35 Permanent Secretaries on the implementation of the legislative agenda and Statutory report submission	1,225.00	15,750.00

Outputs Activities

USDS

Justification

Parliamentary Support Programme –Zimbabwe FED/2019/406-640

	<p>1.3.5 Semi-annual Follow up breakfast meetings with 6 Permanent Secretaries and Parliamentary Liaison Officers on the legislative Agenda (for the 6 Selected Portfolio Committees)</p>		<ul style="list-style-type: none"> The activities are expected to aid in improving the political will towards bringing in of Bills to Parliament by the Executive and strengthen collaboration between the Executive and Parliament
	<p>1.3.6 Conduct two 1-day meetings of the Executive and MPs on the implementation of the Legislative agenda as outlined in the SONA</p>	<p>12,250.00</p>	<p>The activities will build better working relations with the Executive at both political and technical levels</p>
<p>Output 2.1 Selected 6 Portfolio Committees enabled in scrutinizing service delivery and public resource management</p>	<p>2.1.1 Conduct 6 capacity building Seminars on Committee specific Chapter 12 Commissions for 6 the Portfolio Committee on Justice Legal and Parliamentary Affairs, Portfolio Committee on Defence, Home Affairs and Security services, Portfolio Committee on Budget, finance and economic development Portfolio Committee Local Government, Public Works and National Housing, 6. Public services, Labour and Social Welfare, Portfolio Committee on Women Affairs and SMEs, Portfolio Committee on Lands, Agriculture, Water, Climate and Rural Resettlement of 40 each.</p> <p>2.1.2 Conduct a 3-day Capacity building workshop on the oversight of SDG's for the Expanded SDG's Committee</p> <p>2.1.3 Conduct 3 SDG based public consultation by the Thematic SDG Committee on the national budget</p> <p>2.1.4 Conduct 4-day fact finding visits by Portfolio Committee on Local Government, Public Works and National Housing on refuse</p>	<p>8,400.00</p> <p>36,000.00</p> <p>99,750.00</p> <p>26,600.00</p>	<ul style="list-style-type: none"> The seminars will assist to bring disclosure between Portfolio Committees and Independent Commissions for the establishment of relations on areas collaboration with the complementary oversight mandates of the institutions. The workshop is meant to illuminate Parliamentarians on SDGs and their roles in ensuring that Zimbabwe achieves the set SDGs goals in line with the Vision 2030 agenda The budget consultations will be conducted by the SDG Committee with the aim of capturing the budgetary submissions of the citizenry with a special focus on SDG. These consultations are expected to promote the allocation of public resources towards sustainable development The fact-finding visit is based on the observations by the Portfolio Committee on Local Government, Public Works and National Housing where there has been poor



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	<p>collection and Cleanliness of Cities</p>		<p>service delivery by local municipalities in the collection of refuse and cleanliness of cities and towns. The fact finding will identify the challenges contributing to poor service delivery and will table a report with recommendations to be submitted to the Executive for implementation with targeted timelines and follow ups</p>
<p>2.1.5 a) Conduct two (1) 4-day fact finding visits by Portfolio Committee on Defence, Home Affairs and Security services into; (1) inquiry of Service Delivery by Zimbabwe Republic Police and Zimbabwe National Army b) Conduct 4-day fact-finding visit into cases of corruption by the Committee on Justice Legal and Parliamentary Affairs</p>		<p>53,200.00</p>	<ul style="list-style-type: none"> The Zimbabwe Republic Police is responsible for maintaining peace and order in the country while the Zimbabwe National Army is mandated with protecting the country from threats both within and outside. However, there have been issues raised over the conduct of the security forces in terms of service delivery and the Portfolio Committee on Defence and Home Affairs will hold fact-finding visits to assess the efficiency, effectiveness, and impact of services rendered to the public. The President declared that corruption has no space in Zimbabwe. The Committee on Justice Legal and Parliamentary Affairs will conduct a fact-finding visit to establish the extent of corruption in the judiciary system.
<p>2.1.6 Conduct Follow up sessions on the status of implementation of Recommendations from Tabled Portfolio Committee Reports by the Committees on Defence, Home Affairs and Security services; Local Government, Public Works and National Housing; and Public services, Labour and Social Welfare</p>		<p>5,250.00</p>	<ul style="list-style-type: none"> As a follow up to the fact-finding visits by the Portfolio Committee on Justice Legal and Parliamentary Affairs and Defence, Home Affairs, and Security Services, follow up meetings will be held with the line Ministries on the status of implementation of recommendations by the Executive.
<p>2.1.7 Conduct fact finding visits to selected Prisons in Zimbabwe by the Portfolio Committee on Justice Legal and Parliamentary Affairs</p>		<p>26,600.00</p>	<p>The Portfolio Committee on Justice through its work plan has identified gaps in terms of the service delivery within Zimbabwe Prisons. As such they will hold fact finding visits to assist in shading more light on the status of Zimbabwean Prisons and upholding of human rights. A</p>

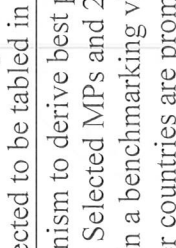
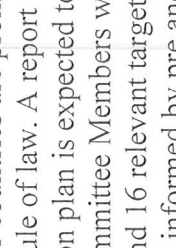
Outputs Activities

USD\$

Justification

Parliamentary Support Programme – Zimbabwe FED/2019/406-640

		<ul style="list-style-type: none"> report with recommendations for implementation by the Executive will be tabled in Parliament.
<p>2.1.8 Hold a dialogue meeting between Portfolio Committee Legal and Parliamentary Affairs & Zimbabwe Human Rights Commissions on the findings from status of Human Rights in Zimbabwe Prisons & the legal aid system in Zimbabwe</p>	<p>2,100.00</p>	<ul style="list-style-type: none"> A follow up dialogue meeting will be held between The Portfolio Committee on Justice legal and Parliamentary Affairs and the Zimbabwe Human Rights Commission to share experiences and findings on the status of Zimbabwe Prisons and the legal aid system in Zimbabwe. This will assist in compiling of a report to be tabled before Parliament and complementarity in exercise of oversight by the two institutions
<p>2.1.9 Hold an inquiry seminar on the capacitation of the National Prosecuting Authority, Attorney General's Office and Deeds and Registry Department by the Portfolio Committee on Justice Legal and Parliamentary Affairs</p>	<p>36,000.00</p>	<ul style="list-style-type: none"> An inquiry into the capacitation of the National Prosecuting Authority, Attorney General's Office and Deeds and Registry Department by the Portfolio Committee on Justice Legal and Parliamentary Affairs will aide in getting more depth in understanding bottlenecks in service delivery by these institutions and to enable Parliament to make recommendations to the executive with appropriate relevance
<p>2.1.10 Conduct a 4-day verification visit on the implementation of Flagship Government Projects under the purview of 6 selected Committees (<i>Committees to provide representative Committee Members</i>)</p>	<p>26,600.00</p>	<ul style="list-style-type: none"> Fact finding visits will be done on flagship government projects that have been implemented and those currently in progress as a mechanism to enhance accountability to the people. Examples of government flagship projects include Harare- Beitbridge road and the Government Housing scheme.
<p>2.1.11 Hold follow up Oral evidence meetings with relevant Ministries and Departments on Government Projects</p>	<p>1,750.00</p>	<ul style="list-style-type: none"> The budget line will be a pool resource to assist Portfolio Committees in conducting oral evidence sessions with stakeholders in getting clarity on inquiries before Committees
<p>2.1.12 Conduct 2-day capacity building workshop on sector specific training for 3 selected Committees on Gender, Human Rights and Rule of Law for the Portfolio Committee on Justice,</p>	<p>42,000.00</p>	<ul style="list-style-type: none"> The workshop will aim at sensitizing Committees on SDG 16 and building capacity to monitor implementation and targets under SDG 16. It will also be the back-ground workshop to sensitize MPs on areas of gender; human

Outputs	Activities	USD\$	Justification
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Legal &Parliamentary Affairs; Defence and Home Affairs and Women and SMEs		rights and rule of law	
2.1.13 Conduct 4-day fact finding visit by Portfolio Committee on Public services, Labour and Social Welfare to Disabled Persons Homes & Programmes		26,600.00	<ul style="list-style-type: none"> The fact-finding visit will be part of a follow up activity for activity 2.1.11 and will aim at assessing the living condition of persons living with disability. A report with recommendations to be implemented by the Executive will be expected to be tabled in Parliament.
2.1.14 Conduct a benchmarking visit to Kenya and or Uganda on Gender, human rights and rule of law to enhance their appreciation for implementation in Zimbabwe		19,020.00	<ul style="list-style-type: none"> As a mechanism to derive best practices from other countries, 8 Selected MPs and 2 Support Staff will participate in a benchmarking visit to get an appreciation of how other countries are promoting gender, human rights and rule of law. A report with recommendations and an action plan is expected to be produced for follow up. The Committee Members will align the action plans to SDG 5 and 16 relevant targets and indicators. The visit will be informed by pre and post evaluations and briefings for effectiveness.
2.1.15 Hold an Inquiry workshop on the implementation of the National gender policy and 50/50 lobbying for the Portfolio Committee Women's Affairs, Gender Development and SME with the Zimbabwe Gender Commission		24,000.00	<ul style="list-style-type: none"> The inquiry into the National Gender Policy and 50/50 provisions will be in collaboration with the Zimbabwe Gender Commission with the aim of assessing how well government has been implementing the policy and upholding the Constitution
2.1.16 Conduct 6 oral evidence sessions with specific Ministries and departments on the findings of State of Service delivery obtained from verification visits by the 6 Selected Portfolio Committees		10,500.00	<ul style="list-style-type: none"> The budget line will be a pool resource to assist Portfolio Committees in conducting oral evidence sessions with stakeholders in getting clarity on inquiries before Committees. The Portfolio Committees are expected to produce reports from oral evidence sessions conducted.
2.1.17 Hold a workshop inquiry with the Zimbabwe Land Commission (ZLC) and Ministry of Lands Officials on the status of the Land Audit and rationalization exercise		21,000.00	<ul style="list-style-type: none"> The inquiry will dig into ascertaining how far the ZLC and the Line ministry has conducted the Land audit and how far they have implemented recommendations submitted. A report with findings and recommendations is expected to be produced.
2.1.18 Hold 6 Strategic workshops with the		10,500.00	<ul style="list-style-type: none"> Climate change is presenting a real challenge for the

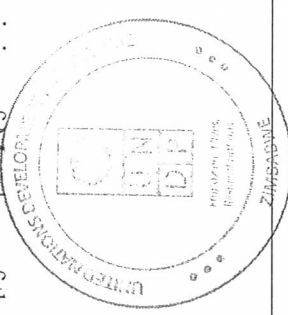



Outputs **Activities**

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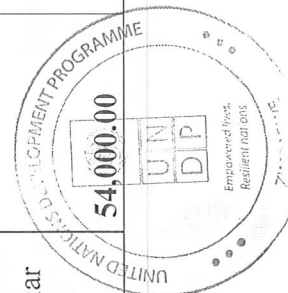
Justification

Parliamentary Support Programme –Zimbabwe FED/2019/406-640

<p>Ministry of Lands, Agriculture, Water, Climate and Rural Resettlement regarding the Ministry's implementation of the Climate Change Policy, Climate Change Strategy, Low emissions development Strategy, National Adaption Plan and status of the proposed Climate change Bill</p>		<p>country and addressing this challenge requires effort from all arms of the government. In this case, Parliament through its oversight function will be enabled to engage with the Executive on a consistent basis the aim to understand the state of implementation of conventions that Zimbabwe is a signatory to and the Climate change Bill and to foster expedited compliance</p> <p>Climate change is a fundamental economic and governance phenomenon that has devastating consequences on the economies. Zimbabwe has also periodized SDG 13 Climate The Committee on Lands Agriculture Water and Rural Resettlement and Climate needs to be equipped with requisite skills to enable then to push for Climate Smart development and advocating for domestication of Climate good climate legislation.</p> <ul style="list-style-type: none"> The workshop will aid in bringing MPs up to speed on their roles and what is expected of them in combating climate change and its effects. As such it ought to be conducted separately from any other activity
 <p>2.1.19 Training of Members of the Committee on Lands Agriculture Water Climate and Rural Resettlement on the United Nations Convention on Convention on Climate Change, Conferences of Parties the Paris Agreement to enhance mastery in climate change and Parliament business</p>	<p>21,000.00</p>	 <ul style="list-style-type: none"> The follow up meetings will assist the Committee on Land and Agriculture to follow up on implementation of proposed recommendations and be able to ascertain the impact of recommendations The follow ups will assist Parliament to find out how service delivery is being improved following their recommendations.
<p>2.1.20 Conduct follow up meetings with the Ministry of Lands on the implementation of recommendations by Portfolio Committee on Lands, Agriculture, Water, Climate and Rural Resettlement.</p>	<p>4,200.00</p>	<ul style="list-style-type: none"> One of the challenges is follow through on identified initiatives. The series of annual meetings will provide a platform for reviewing and monitoring of tracking results and tacking corrective action and planning for the next session.
<p>2.1.21 Hold annual review sessions for selected 6 Oversight Committees on their oversight work (monitoring progress and planning for Parliamentary Sessions</p>	<p>8,400.00</p>	<ul style="list-style-type: none"> To engage CSOs to provide expert technical assistance to
<p>2.1.22 Support 8 CSOs led research for support of</p>	<p>80,000.00</p>	



Outputs	Activities	USD\$	Justification
Parliamentary Support Programme – Zimbabwe FED/2019/406-640			
	oversight function, Human Rights, economic, governance, gender, anti-corruption. (reimbursable)		MPs and staff on issues of governance, gender, anti-corruption, human rights including publicity of public hearings on bills.
Output 2.2: Parliamentary support services by Researchers and Committee Clerks enhanced	2.2.1 Conduct a 3-day capacity building programme on rules of procedure; report writing, minute writing for 50 new officers of Parliament;	21,482.91	<ul style="list-style-type: none"> The capacity building workshop will be conducted to train the new Committee Clerks and Researchers on the Rule of procedure report writing and minute writing. All new officers will be trained since, Parliament conducts regular rotations of support staff and as such it is difficult to target a selected few members of staff
	2.2.2 Conduct quarterly follow up review on implementation of skills on rules of procedure, report writing and minute writing on trained officers using the balance score card.	0.00	<ul style="list-style-type: none"> The review meetings will be beneficiary assessment sessions to ascertain how well the support Staff of Parliament is implementing acquired skills based on actual products and deliverables
	2.2.3 Conduct a 3-day training on Monitoring and Evaluation for 50 new officers of Parliament	5,250.00	<ul style="list-style-type: none"> This activity will train Committee Clerks and Researchers on M&E with an expectation that they will be part of the data and results collection for the action. Their capacity needs to be strengthened to ensure that results are properly collected and documented.
	2.2.4 Submission of activity monitoring reports by trained officers	0.00	<ul style="list-style-type: none"> The submission of activity reports will be guided by a developed M&E reporting template and with the aim of collecting all achieved results
	2.2.5 Procure ICT equipment - 30 Laptops for new Committee Clerks, Researchers, Counsel to Parliament and PCU	30,000.00	<ul style="list-style-type: none"> The ICT equipment will be tools for trade used by the new Committee Clerks and Researchers and PCU in their day to day business
	2.2.6 Procure 6 Printers for Committee Clerks, Researchers, PCU and Counsel to Parliament	18,000.00	<ul style="list-style-type: none"> The printers will be used by new Researchers, Committee Clerks, PCU and Office of the Counsel as tools of trade in their day to day business operations
	2.2.7 Participate at the Zimbabwe Zambia & Botswana Senior Officers Development Seminar to benefit from regional best practices and experiences.	54,000.00	<ul style="list-style-type: none"> The seminar allows senior staff of Parliament from the region to share best practices and norms. A plan of action for implementation by Parliaments will be produced for follow up.



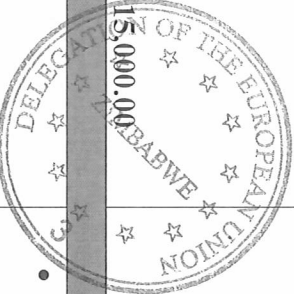
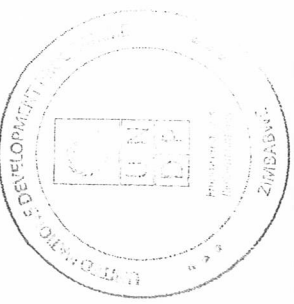
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Outputs Activities

USD\$

Justification

Parliamentary Support Programme –Zimbabwe FEDD/2019/406-640

	<p>2.2.8 Facilitate Peer to Peer mentorship programmes for 10 Zimbabwe Parliamentary Staff (5 Committee Clerks, 5 Researchers) with other Parliamentary Staff from Regional Parliaments in the ZIM/ZAM/BOTS group</p>	 <p>15,000.00</p>	<ul style="list-style-type: none"> The peer to peer mentorship is a follow up to the ZIM/ZAM seminar that will allow Staff of Parliament to share experiences and ideas to help improve their knowledge base. This will be done through online interactions and meetings. Limited regional visits will be conducted. Parliament will build on earlier peer-to-peer mentorship applied when Zimbabwe was a member of the Commonwealth. Selected Staff members will have learning plans and follow up actions for possible replications using Parliament resources.
<p>Output 2.3: ZWPC enabled in lobbying and advocacy in gender mainstreaming of Parliamentary and National processes.</p>	 <p>2.3.1: Conduct a gender mainstreaming and media engagement seminar for the Women's Caucus</p>	<p>48,000.00</p>	<ul style="list-style-type: none"> The workshop is intended to provide the Caucus with tools and skills on how to lobby and advocate for gender mainstreaming in both internal and external institutions and agencies of Government. This is expected to enhance effectiveness of the ZWPC and strengthen engagement and partnerships. The capacity building workshop will also empower the Caucus with adequate skills and knowledge on media engagement to enhance the visibility of the ZWPC and to develop a communications strategy. The beneficiary assessment sessions will assess the progress of implementations of gender mainstreaming and media engagement skill. It will also be an opportunity to identify challenges for the ZWPC in implementing acquired skills and will be a results consolidation and collection process to identify the gains by the ZWPC from the action To review the implementation of the ZWPC Strategic Plan
<p>2.3.2 Conduct semi-annual beneficiary assessment meetings on the implementation of gender mainstreaming and media engagement skills.</p>	<p>9,800.00</p>		
<p>2.3.3: Review and planning workshop for the ZWPC executive on Women's Manifesto and ZWPC strategy</p>	<p>18,000.00</p>		



Outputs	Activities	USD\$	Justification
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	2.3.4: Engage a Consultant to Develop a strategy, position paper & action plan on the transitions to 50/50 representations	5,000.00	<ul style="list-style-type: none"> This will enable the ZWPC to come up with a position on the 50/50 and the women's quota provided for in Section 124(b) of the Zimbabwean Constitution which expires in 2023. From this the ZWPC can build linkages and partnerships to support women representation and develop an outreach programme.
	2.3.5 Conduct validation workshop on the 50/50 position paper	4,200.00	<ul style="list-style-type: none"> The follow up sessions will assess how the provisions for 50/50 constitutional provisions are being implemented and will be a platform for the Caucus to engage Political actors and other agents on gender parity in political and organizational structures.
	2.3.6: Conduct semi-annual follow up meetings on the implementation of the 50/50 position paper	8,400.00	<ul style="list-style-type: none"> The dialogue meetings will be evaluative sessions on status of implementation of the Gender policy which was developed in the previous PSP
	2.3.7: Conduct annual dialogue meetings with the Administration of Parliament on the implementation of the Institutional Gender policy	4,375.00	
<p style="text-align: right;">Output 3.1: Results documentation and project visibility refined</p>	3.1.1 Design of a Parliamentary Support Programme website and its maintenance	22,000.00	<ul style="list-style-type: none"> The PSP website will allow for enhanced project visibility and communication between Parliament and the public
	3.1.2 Design of a Parliamentary Knowledge e-Portal and maintenance	24,000.00	<ul style="list-style-type: none"> The knowledge portal will allow for information sharing and educating MPs and staff by sharing podcasts and knowledge materials The Knowledge portal will be jointly developed with the e-Portal to be developed under the Spotlight initiative where a budget of \$63,000.00 has been set aside. The PSP budget will be complementary of the Spotlight budget to assist in the portal upgrade and continuous servicing.
	3.1.3 Hold 3 Annual Review meetings for the supported Committees to harvest and document results	8,400.00	<ul style="list-style-type: none"> Results review meetings with Committees funded by the project to assess their results twice a year.
	3.1.4 Engage Individual Consultant for editing, designing and layout of documentation for project	22,008.00	<ul style="list-style-type: none"> The consultant will be contracted to help with results documentation and harvesting for improved project

Outputs	Activities	USD\$	Justification
Parliamentary Support Programme –Zimbabwe FED/2019/406-640			
3.2.10	Fund Operational running costs (Monitoring & Evaluation, office accessories & maintenance)	29,132.86	processes and procedures in implementation and execution The cost includes monitoring costs and office accessories which include pastel software licence renewal
3.2.11	Bank charges	14,576.44	Bank charges for electronic transfers and account maintenance charges.

